

PV Small-Scale Technology Certificate (STC) Assignment Form



Please complete and sign both pages of this form and the Installer's Declaration. Write in BLOCK LETTERS.

- 1. PAYMENT TYPE** I have received a \$ _____ Point of Sale Discount. Please pay the Dealer/Agent.
 Please pay me, the owner of the installation.

2. SYSTEM OWNER DETAILS

Business Name* _____ * Only required if the system is owned by a registered business.

First Name _____ Surname _____

Postal Address _____
 Suburb/Town _____ State _____ Postcode _____

Phone Numbers Home _____ Work _____ Mobile _____

Fax Numbers Home _____ Work _____

Email _____

3. INSTALLATION DETAILS

Installation Address Lot/Unit Number _____ Street Number _____ Street Name _____ Street Type _____
 Suburb/Town _____ State _____ Postcode _____

Property Type Residential School Commercial Site of Installation - Single or Multi Storey Single Multi

Date of installation ____/____/____ System Mounting Type Building or Structure Ground Mounted Free Standing

Inverter Brand: ABB Power-One Italy S.p.A SMA Australia Pty Ltd SolarEdge Technologies Jiangsu Goodwe Power Supply Tech

Inverter Inverter Serial Number _____ Inverter Model (eg SE5000H) _____

Panel Brand: Solahart Industries Pty Ltd Hanwha Q CELLS GmbH REC Solar Pte Ltd

Panel Details Panel Model (eg SOLAHART300BLK) _____ No. of panels _____ System Rated Output (kW) _____

Serial Number (Panel 1)	Serial Number (Panel 7)
Serial Number (Panel 2)	Serial Number (Panel 8)
Serial Number (Panel 3)	Serial Number (Panel 9)
Serial Number (Panel 4)	Serial Number (Panel 10)
Serial Number (Panel 5)	Serial Number (Panel 11)
Serial Number (Panel 6)	Serial Number (Panel 12)

If more than 12 panels have been installed please write additional numbers on the reverse side of this form.

4. ASSIGNMENT INFORMATION

- Are you installing a complete unit (additional capacity to an existing system is not considered a complete unit)? Yes / No
- What were your out of pocket expenses (after STCs and government incentives)? \$ _____
- Have you collected all out of pocket documentation? Yes / No
- Is your system connected to the electricity grid without battery storage? Yes / No
- Do you have a copy of all documentation required by the laws of the jurisdiction in which the system was installed, including those items specified in the "Attachment Checklist" on the reverse side of this form? Yes / No

COMMENTS - if the unit has any unusual circumstances not covered above, please describe them here.

5. INSTALLER DETAILS

CEC Accreditation No. _____ Electrical Licence No. _____

Business Name _____

First Name _____ Surname _____

Postal Address _____
 Suburb/Town _____ State _____ Postcode _____

Email _____

Contact Numbers Phone _____ Mobile _____ Fax Number _____

6. PAYMENT DETAILS

Email (for payment notification to be sent) _____

Account Name _____

BSB _____ Account Number _____

Important: Ensure you enter the correct BSB & Account Number. They can be found on your bank statement. It is not the 16 digit number on your credit/debit card. Solahart will only use your bank details to pay the financial benefit of this STCs Assignment.

7. DECLARATION BY SYSTEM OWNER

- I have read both pages of this form and I'm fully aware as to the implications of this assignment.
- I am aware and acknowledge that penalties can be applied for providing misleading information in this form under the Renewable Energy (Electricity) Act 2000.
- I am the legal owner of this system at the time of its installation and confirm the installation of the system is complete (refer to Point 1 of Terms and Conditions).
- I confirm that the accredited installer and/or supervisor mentioned above has either physically attended and installed/supervised the installation.
- I confirm this form has been completed and I have checked the information and details on the form and, to the best of my knowledge, I deem them to be correct.
- I understand that the installation of this system is eligible for _____ STCs.
- I agree to assign my right to create STCs to Solahart Industries Pty Ltd for _____ years commencing ____/____/____.
- I have not previously created STCs or assigned my right to create STCs to another registered Agent for this installation within this period.
- I authorise Solahart Industries Pty Ltd to amend any errors on this form to clarify eligibility requirements under the Renewable Energy (Electricity) Act 2000.

IMPORTANT: DO NOT sign or date this form before the installation of the system is complete or before the form has been filled out in full, as this may lead to an offence.

Penalties may be applied for an offence under the Renewable Energy (Electricity) Act 2000.

Signed by the Owner of the Installation: Signature: _____ Name: _____ Date: _____

Witnessed by the Installer/Dealer/Agent: Signature: _____ Name: _____ Date: _____

What is a Small-Scale Technology Certificate?

The Owner of a Solar Power System installed in Australia may qualify to create, or assign their right to create, Small Scale Technology Certificates (STCs). This can only be done **AFTER** the system has been installed.

You can create STCs directly, by registering with the Clean Energy Regulator, or you can assign your right to create STCs to a registered Agent such as Solahart Industries Pty Ltd ABN 45 064 945 848 (Solahart). You are not obliged to assign your right to create STCs to Solahart. If you choose to do so, you will receive the financial benefit either by Point of Sale Discount or after the STCs have been created.

Solahart will pay the rate advertised on our website www.solahart.com.au on the day that we receive the forms. The value of an STC may vary from day to day depending on market supply and demand.

To find out how many STCs your system is eligible for and our current STCs price contact, your local Solahart Dealer.
 To find out more information about STCs see the government website at <http://ret.cleanenergyregulator.gov.au>.
 To view our privacy statement, go to: www.solahart.com.au/copyright-privacy.aspx

Important: Under the Renewable Energy (Electricity) Act 2000, penalties can be applied for providing misleading information on this form, to the person assigning the STCs, to the dealer or to Solahart as the registered agent. This applies to the owner of the system, the installer, designer, builder and dealer.

Terms and Conditions

- It is the Owner of the system **at the time of its installation** that has the right, under the Act, to create or assign their right to create STCs. No other person or entity can legally create, or assign the right to create, STCs unless contractually agreed.
 The time at which a solar power system is taken to have been installed is the date at which:
 - it is capable of generating electricity in a form that is usable at the eligible premises where it is installed without the need for an additional part or parts to be added to or incorporated into the unit, and
 - it is wired directly to the premises where it is installed, so that its output is capable of being metered at the premises or the unit includes a meter that is dedicated to measuring its electricity output.
- If more than one system has been installed, assignments for each system must be on separate forms. Please include a detailed description to allow us to distinguish between them. E.g. Solar Power System West. Attach a document that clearly shows or describes the location of the systems.
- Solahart will not pay compensation for any variance and reserves the right to change the price offered for STCs without notification.
- Information on this form will be given to the Clean Energy Regulator who may use it for auditing purposes.
- The installation address must be detailed enough to allow the Clean Energy Regulator to conduct a site visit, if required.
- This form and required attachment(s), with all required information complete and correct, must be received by the Solahart STCs Administration within 11 months of the installation date, in order to allow the creation of STCs by Solahart; otherwise a financial benefit may not be paid.
- Solahart reserves the right at its sole discretion to refuse multiple assignment requests.

Additional Serial Numbers (where more than 12 panels have been installed)

Serial Number (Panel 13)
Serial Number (Panel 15)
Serial Number (Panel 17)
Serial Number (Panel 19)
Serial Number (Panel 21)
Serial Number (Panel 23)
Serial Number (Panel 25)
Serial Number (Panel 27)

Serial Number (Panel 14)
Serial Number (Panel 16)
Serial Number (Panel 18)
Serial Number (Panel 20)
Serial Number (Panel 22)
Serial Number (Panel 24)
Serial Number (Panel 26)
Serial Number (Panel 28)

Attachment Checklist

Incomplete applications will be returned without processing. Please ensure you attach:

Proof of Purchase (this is the invoice from the installer/agent to the customer). This must clearly show any point of sale discounts (if given). It must show the customer's out of pocket expenses.

An Invoice for the STCs financial benefit (only if the payment is to be made to a business). The invoice should be made out to Solahart Industries Pty Ltd and must show your ABN. If you are charging GST this should be a tax invoice.

A Written Declaration by the Installer, designer and retailer stating that all installation requirements have been met (Please use the Solahart Installer, Designer and Retailer Declaration Template)

An electrical installation compliance certificate

If requested, information demonstrating that the serial numbers entered into the REC Registry are the serial numbers of solar panels installed at the address, such as a clear photo of the barcode label or sticker, obtained from the solar panel label. Panel barcodes that have been scanned from pallet sheets or similar do not demonstrate the installation of panels. It is recommended that these photos are taken at the time of installation to avoid returning to the site after installation and delays in processing.

If requested, information demonstrating that the accredited installer entered into the REC Registry attended the installation at job set up, mid-installation check-up and during testing and commissioning, in accordance with section 6 of the CEC install and supervise guidelines for accredited installers. Information demonstrating an accredited installer was onsite could include photographic identification of the accredited installer (with time and date metadata or geo-location data) during installation job set up, mid-installation check-up and testing and commissioning.

Send Form and Attachments to Solahart: stcs@solahart.com.au

Statement by the Installer

I, _____ (name of the installer), was the accredited CEC installer and hold the appropriate accreditation type for the Solar PV system installed at _____ (installation address)

- I confirm that the installation of the system was performed by the person in the table below and that the installation meets the requirements of CEC accreditation guidelines.

	Name	CEC Accreditation (GC/SPS)	CEC Accreditation Number
Installer			
Installer Address			
Phone		Email	
Company Name			

I verify that:

- I complied with the relevant installation requirements of the accreditation scheme under which I am accredited for the installation of the unit
- All local, State or Territory government requirements have been met for the installation of the unit
- The electrical wiring associated with the installation of the unit was undertaken by an electrical worker holding an unrestricted licence for electrical work issued by the State or Territory authority for the place where the unit was installed
- I have provided the owner of the unit with any documents required by the laws of the jurisdiction in which the unit was installed certifying that the installation of the unit complies with the relevant laws relating to safety and technical standards
- I received a copy of the design of the unit, and
 - The design was not modified during the installation of the unit and it was installed in all material aspects, in accordance with the design, or
 - The design was modified during the installation of the unit and the modifications were consistent with all relevant requirements of the accreditation scheme for the design of the unit and that the unit was installed, in all material aspects, in accordance with the modified design
 - The unit will perform consistently with the design or modified design (as applicable)
- That the inverter used in the installation of the unit was an approved eligible model of inverter and if grid-connected complies with AS/NZS 4777.2:2020
- That the model(s) of PV modules used in the installation of the unit was an approved eligible PV module
- I was on-site to install or supervise the installation of the unit in accordance with the accreditation scheme under which I am accredited
- I have and can provide evidence demonstrating that I have met the on-site attendance obligations in accordance with the accreditation scheme under which I am accredited.

I declare that the above statements are true, correct and complete and understand that under the *Renewable Energy (Electricity) Act 2000* and *Renewable Energy (Electricity) Regulations 2001* penalties apply for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the *Criminal Code Act 1995*.

CEC Installer

Signed:
Name:
Date:

Witness

Signed:
Name:
Date:

**THIS FORM MUST BE ATTACHED TO THE PV STC ASSIGNMENT FORM.
STCs CANNOT BE PROCESSED WITHOUT THIS FORM.**

Statement by the Designer

I, _____ (name of the Designer), was the accredited designer of the solar PV system installed at _____ (installation address) and verify that I hold the appropriate accreditation type in relation to the design of the unit and the design complies with all relevant requirements of the accreditation scheme under which I am accredited.

- I confirm that the design of the system was performed by the person in the table below and that the installation meets the requirements of CEC accreditation guidelines.

	Name	CEC Accreditation (GC/SPS)	CEC Accreditation Number
Designer			
Designer Address			
Phone		Email	
Company Name			

I declare that the above statements are true, correct and complete and understand that under the *Renewable Energy (Electricity) Act 2000* and *Renewable Energy (Electricity) Regulations 2001* penalties apply for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the *Criminal Code Act 1995*.

Designer Installer

Signed:
Name:
Date:

Witness

Signed:
Name:
Date:

**THIS FORM MUST BE ATTACHED TO THE PV STC ASSIGNMENT FORM.
STCs CANNOT BE PROCESSED WITHOUT THIS FORM.**

Statement by the Retailer

I, _____ (name of authorized retailer), am the authorised representative of _____ (Retailer Legal entity name and ABN) that sold the solar PV system to _____ (system owner name).

Retailer Details

Company Name	
ABN	
Representative Name	
Position Held	

I verify that:

- _____ (insert name of installer) installed the unit at _____ (insert installation address) and they are an employee or subcontractor of _____ (insert retailer name)
- that the unit will perform in accordance with the contract (or the quote accepted) for the sale of the unit to the owner of the unit, except to the extent that that performance is prevented by circumstances outside the solar retailer's control
- that the unit is complete and generating electricity or capable of generating electricity
- that if grid connected the unit is connected to the grid or _____ (insert retailer name) has completed its obligations under the contract (or quote accepted) relating to the connection of the unit to the grid
- _____ (insert retailer name) provided information in writing to _____ (insert owner name) about feed in tariffs and export limits for the unit and it is true, correct and complete
- _____ (insert retailer name) provided information in writing to the owner of the unit about one or more of the following of the unit, expected payback period or expected energy savings or expected cost savings and that information is true, correct and complete.
- any actual or potential conflicts of interest of _____ (insert retailer name) relating to the sale or installation of the unit, or the creation of certificates for the unit, including any conflicts of interest in relation to persons or entities related to _____ (insert retailer name), have been disclosed to _____ (insert owner name) and managed appropriately.
- a declaration deeming _____ (insert retailer name) ineligible to make statement under regulation 20AH is not in effect on the day the statement is given

I declare that the above statements are true, correct and complete and understand that under the *Renewable Energy (Electricity) Act 2000* and *Renewable Energy (Electricity) Regulations 2001* penalties apply for providing false or misleading information. I understand that giving false or misleading information is a serious offence under the *Criminal Code Act 1995*.

Nominated Retailer Representative

Signed:
Name:
Date:

Witness

Signed:
Name:
Date:

**THIS FORM MUST BE ATTACHED TO THE PV STC ASSIGNMENT FORM.
STCs CANNOT BE PROCESSED WITHOUT THIS FORM.**